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OFFICE OF THE CHIEF INSPECTOR OF BOILERS::ASSAM
LALMATI, GUWAHATI-29

No: 13/Estt/2017/L/1697,

Dated, Guwahati the 7th October, 2017

OFFICE ORDER

Subject: **1. I. Procedure for approval as Boiler Manufacturer alongwith timeline.**
II. Questionnaire for recognition as Boiler manufacturer.

1. Standard procedure/ steps for approval as Boiler Manufacturer

Sl.No	Procedure/Step	Forms /Documents Required	Timelines	Fees
1.	Submission of application to Chief Inspector of Boilers alongwith necessary documents	1. Questionnaire for recognition as boiler manufacturer. 2. NOC for the activities of the firm from the local authority. 3. Copy power sanction letter from appropriate authority. 4. Copy of plan of machinery layout alongwith list of equipment & machinery, tools &tackles and NDT facilities. 5. Detail qualification & experience of personnel employed(Certificates of welders are to be enclosed) 6. Few photographs of shopfloor showing equipment, machinery and NDT facilities.		No provision of fee under IBR
2.	Scrutiny of documents by authorized officer			
3.	Inspection of manufacturing project site		Within 7working days.	
4.	Submission of inspection report to the Chief Inspector of Boilers.		Within 10 working days.	
5.	Granting of approval as Boiler manufacturer		Within 7 Working days.	

Memo No. 13/Estt/2017/M/1697-A,

Dated Guwahati the 7th October,2017

Copy to:

1. P. S to the Additional Chief Secretary to the Government of Assam , Labour Welfare Department, Dispur, Guwahati-6, for kind information to the Additional Chief Secretary to the Government of Assam , Labour Welfare Department, Dispur, Guwahati-6.
2. The Secretary to the Government of Assam, Labour Welfare Department, Dispur, Guwahati-6, for information and necessary action.
3. The Managing Director, M/s Avantika Innovations Pvt. Ltd., Borbora Complex, Rajgarh Road, Chandmari, Guwahati-3.

Chief Inspector of Boilers, Assam

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II. Questionnaire form for recognition as manufacturer of Boiler & Boiler components:

1. Name of the Firm:.....
2. Address of the Workshop:.....
3. Address for communication:.....
4. Type of jobs executed by the firm earlier, with special Reference to their maximum working pressure, temperature and the materials involved, with documentary evidence :
5. Whether having rectifier/ generator, grinder, general tools and tackles, Dye penetrant kit, expander and measuring instruments or any other Tools and tackles NDT facilities Heat Treatment etc:
6. Detailed list of technical personnel & supervisory staff with qualification and experience:
7. List of permanent welders with their experience: (enclose Xerox copy of welders certificate issued under IBR):
8. Whether the firm is prepared to execute the job strictly in conformity With the IBR and maintain a high standard of work :.....
9. Whether the firm is prepared to accept full responsibility for the work done and is prepared to clarify and controversial issue, If required ? :.....
10. Whether the firm has an internal quality control system of their Own ? If so, give details :.....
11. Details of Power Function:
12. Copy of NOC from Local authorities to undertake Manufacturing facility are to be enclosed:.....
13. Whether the firm is conversant with the Boilers Act, 1923 and Indian Boiler Regulation, 1950:.....
14. Plan of workshop showing the location of machines, fabrication equipments , NDT equipments covering all the space area:.....
15. Whether the aforesaid instruments are calibrated periodically. If so, give details:.....
16. Details of Testing facilities available:.....
17. Whether the recording system of documents , data storing , Processing etc has been computerized with internet.....
18. Details of payment of fee.....

Signature & Seal

E-mail Id: